

**San Jacinto College District  
Regular Board Meeting Minutes**

**October 2, 2017**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, October 2, 2017, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.**

**Board of Trustees:** Erica Davis Rouse, Assistant Secretary  
Marie Flickinger, Chair  
Dan Mims, Vice Chair  
John Moon, Jr.  
Keith Sinor, Secretary  
Dr. Ruede Wheeler  
Larry Wilson

**Chancellor:** Brenda Hellyer

**Others Present:**

Joshua Banks	Kevin Morris
Rhonda Bell	Jeff Parks
Marsha Bouden	Bill Raffetto
Zachary Braaksma	Ruben Ramirez, Jr.
Michelle Callaway	Martha Robertson
Pam Campbell	Janice Sullivan
Cristina Cárdenas	Steve Trncak
Ann Cartwright	Andrea Vasquez
Larry Claflin	Van Wigginton
Janet Cowey	Qeturah Williams
Teri Crawford	William Wolfe
Chris Duke	Craig Zimmerman
Ken English	Joanna Zimmermann
Rachel Garcia	
George González	
Rebecca Goosen	
Jim Griffin	
Allatia Harris	
Sallie Kay Janes	
Joseph Hebert	
Mark Johnson	
Brenda Jones	
Ann Kokx-Templet	
Chet Lewis	
Matt Lewis	

<b>Call the Meeting to order:</b>	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:01 p.m.
<b>Roll Call of Board Members:</b>	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
<b>Invocation and Pledges to the Flags:</b>	The invocation was given by Dr. Brenda Jones. The pledges to the American flag and the Texas flag were led by Dan Mims.
<b>Special Announcements, Recognitions, and Presentations:</b>	<ol style="list-style-type: none"> <li>1. Dr. Ann Cartwright recognized San Jacinto College for being a top three finalist for the National ChemLuminary American Chemical Society National Convention. Ann recognized Dr. Rachel Garcia and Ruben Ramirez for their work on STEM outreach. Dr. Garcia was also recognized as one of the top chemistry teachers for two year colleges in the Houston area.</li> <li>2. Dr. Brenda Jones recognized Matthew Lewis for receiving the 2017 Association of Community College Trustees (ACCT) National Faculty Member of the Year Award.</li> </ol>
<b>Student Success Presentations:</b>	<ol style="list-style-type: none"> <li>1. George González presented an update on the top 15 institutions to which San Jacinto College graduates transfer.</li> </ol>
<b>Communications to the Board:</b>	<ol style="list-style-type: none"> <li>1. A thank you was sent to the Board from Ginger Lambert and Brittany Heim, for the plant sent in memory of their father in law and grandfather.</li> <li>2. A thank you was sent to the Board from John Maslonka, for the plant sent in memory of his father in law.</li> </ol>
<b>Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:</b>	There were no citizens desiring to be heard before the Board.
<b>Informative Reports:</b>	Chair Marie Flickinger indicated such reports were in the Board documents.

**Motion 9812  
Consideration of  
Approval of  
Amendment to  
the 2017-2018  
Budget for  
Restricted  
Revenue and  
Expenses Relating  
to Federal and  
State Grants**

Motion was made by Dan Mims, seconded by Erica Davis Rouse, for Approval of Amendment to the 2017-2018 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

**Nays:** None

**Motion 9813  
Consideration of  
Adoption of Ad  
Valorem Property  
Tax Rate**

Motion was made by Larry Wilson, seconded by Keith Sinor for adoption of Ad Valorem Property Tax Rate.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

**Nays:** None

**Motion 9814  
Consideration of  
Approval of the  
Annual Review of  
the Investment  
Policy and  
Strategy of the  
College**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr. for approval of the Annual Review of the Investment Policy and Strategy of the College.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

**Nays:** None

**Motion 9815  
Consideration of  
Approval of  
Addendum to  
Chancellor's  
Employment  
Contract with  
San Jacinto  
College District**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Addendum to Chancellor's Employment Contract with San Jacinto College District.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

**Nays:** None

**Consideration of Approval of Policy (##): Substantive Change – First Reading** Informational item on Policy (##), Substantive Change – First Reading. Policy number will be added prior to second reading.  
**No vote needed.**

**Consideration of Approval of Policy (##): Electioneering – First Reading (Information Only)** Informational item on Policy (##), Electioneering – First Reading. Policy number will be added prior to second reading.  
**No vote needed.**

**Motion 9816 Consideration of Purchasing Requests** Motion was made by Dan Mims, seconded by Keith Sinor for approval of the purchasing requests.

RFP #18-06 Video Production Services	\$120,000
RFP #18-09 Internet Circuits and Services	96,000
Purchase Request #1 LED Lighting Project	1,385,000
Purchase Request #2 Consideration of Approval of Additional Funds for Program Management Services	127,000
Purchase Request #3 Computers	<u>740,000</u>
<b>TOTAL OF PURCHASE REQUESTS</b>	<b>\$2,468,000</b>

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9817 Consent Agenda** Motion was made by Larry Wilson, seconded by Erica Davis Rouse, to approve the consent agenda.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Items for  
Discussion/  
Possible Action**

Chair Marie Flickinger asked each Trustee who attended the ACCT Leadership Congress on September 25 to September 28 in Las Vegas to share their thoughts on the experience.

**Adjournment:**

Meeting Adjourned at 7:40 p.m.