

San Jacinto College District Board Workshop June 3, 2024

The Board of Trustees of the San Jacinto Community College District met for a Board Workshop at 5:15 p.m., Monday, June 3, 2024, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

MINUTES

	Board Workshop Attendees:	Board Members: Dr. Michelle Cantú-Wilson, Marie Flickinger, Dan Mims, John Moon, Jr., Keith Sinor, Larry Wilson Absent: Erica Davis Rouse Chancellor: Brenda Hellyer Other: Sandra Ramirez, Teri Zamora, Mandi Reiland
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Chair Flickinger called the workshop to order at 5:17 p.m.
II.	Roll Call of Board Members	Chair Flickinger conducted a roll call of the Board members: Dr. Michelle Cantú-Wilson Erica Davis Rouse, Assistant Secretary (absent) Marie Flickinger, Chair Dan Mims John Moon, Jr., Vice Chair Keith Sinor, Secretary Larry Wilson
III.	III. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071, 551.072, and 551.074 of the Texas Open Meetings Act, for the following purposes: Legal Matters, Real	Chair Flickinger adjourned to closed session at 5:19 p.m. The Board members listed above as attending, Chancellor Brenda Hellyer, Teri Zamora, Sandra Ramirez, and Mandi Reiland were present for the closed session. a. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law. It was determined after the time of posting that a consultation with an attorney was not needed. b. Real Estate Matters - For the purpose of discussing the purchase, exchange, lease or value of real property.

	Estate Matters, Personnel Matters, and Security Matters	c. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
IV.	Reconvene in Open Meeting	Chair Flickinger reconvened to open meeting at 6:07 p.m.
V.	Update on Summer and Fall Enrollment	<p>Teri Zamora provided an update on summer enrollment. She explained that today is the first day of the summer term and enrollment is 15,136 in headcount, which is an 8.2 percent increase compared to summer 2023. The contact hours are 1,899,448, which is an 8.7 percent increase from summer 2023.</p> <p>Dr. Brenda Hellyer added that the most significant group are Dual Credit students from Humble Independent School District (ISD) taking online courses. Continuing students are also up in enrollment. The only category that has not increased from last year is first time in college (FTIC), but the decrease was very minimal.</p> <p>Brenda explained that it is still early for the fall semester, but enrollment is currently up compared to last year. There are many outreach efforts for the new Promise cohort and for the returning Promise cohorts to make sure students receive the financial aid support they need. We are also extending the deadline due to the Department of Education issues and that has been communicated.</p>
VI.	Request for Deferred Maintenance Allocations	<p>Teri provided an overview of three projects that the College is requesting to have funded from the existing 2015 Bond contingency funds. Building 21 on South Campus is experiencing roof drain failures which is resulting in foundation issues. On North Campus, a vehicle bridge needs repairs. Facilities would also like to refresh the thermal energy storage tanks at North and South Campuses by repainting both tanks blue and adding the San Jac Raven logo. The total cost for these requests will be \$700,000. The contingency currently has \$19,723,095 and the new balance if these projects are funded will be \$19,032,095.</p> <p>Larry Wilson asked for more details about the issues with the vehicle bridge on North Campus.</p>

		<p>Brenda responded that there is settling, spalling, and sealant failures which indicate there is some water related differential movement that needs to be corrected. The plan is to remove the walkways and inspect the foundation for evidence of erosion and settlement then correct it. This appears to be a structural issue.</p> <p>The Board members present were comfortable with funding these projects from the existing 2015 Bond contingency funds. Brenda explained the Board will still approve the contracts in the purchasing action item.</p>
VII.	Review Proposed Energy Savings Projects to be Funded by SECO Loan	<p>Teri provided an overview of the State Energy Conservation Office (SECO) LoanSTAR revolving loan program. The mission of SECO is to increase the efficient use of energy and water while protecting the environment. SECO focuses on the public sector and provides project technical assistance, project financing, and quality assurance. LoanSTAR (Saving Taxes and Resources) finances energy or water-related cost-reduction retrofits of public facilities. The program has a \$200 million fund and current loans carry a 2.25 percent interest rate with loan terms up to 15 years. The College received approval for its first LoanSTAR package in 2021. The total amount received was \$4 million. Projects were completed in April 2024 and quarterly payments began May 2024.</p> <p>Teri explained the proposed projects that would be covered by the LoanSTAR program for 2024, which will total \$2,571,824 with estimated savings being \$357,851. This would complete the project to have all internal and external lighting changed to LED, with the exception of the baseball and softball fields.</p> <p>Keith Sinor asked when payback for these projects begins. Teri responded the projects were completed this April and we started paying back in May. We begin paying quarterly once the projects are completed.</p>
VIII.	Review of Calendar	<p>Brenda reviewed the calendar and asked the Board members to let Mandi Reiland know if they would like to attend any events.</p>

		<p>Keith announced \$685,539 was raised during this year’s Foundation Gala. Our goal was \$500,000.</p> <p>Marie asked how much of the goal for the Promise Program has been raised. Brenda stated 79 percent of the goal has been raised. We are working with the Foundation right now on a matching gift to get us closer to the goal.</p> <p>Dr. Michelle Cantú -Wilson asked if the Houston Galveston Area Council Board has ever heard of the Promise Program. Brenda responded they have not, but we would love to present it to them.</p>
IX.	General Discussion of Meeting Items a. Additional Purchasing Support Documents	Brenda explained there are no outstanding delegations of authority. There is one item in the Board book asking for the Board’s delegation of authority for bleacher covers.
X.	Adjournment	Chair Flickinger adjourned the meeting at 6:34 p.m.