

**San Jacinto College District
Regular Board Meeting Minutes**

March 4, 2019

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, March 4, 2019, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:	Joshua Banks	Sallie Kay Janes	Rob Stanicic
	Rhonda Bell	Brenda Jones	John Stauffer
	Allen Bourque	Bryan Jones	Janice Sullivan
	Michelle Callaway	Ruth Keenan	Albert Talley
	Pam Campbell	Tami Kelly	Melissa Trevizo
	Cristina Cárdenas	Ann Kokx-Templet	Imelda Umansor
	Teri Crawford	Ken Luce	Nate Wiggins
	Lori Davis	Kevin McKisson	Van Wigginton
	Durrell Dickens	Kevin Morris	Igor Yakushkin
	William E. Dickerson	Alexander Okwonna	Teri Zamora
	Chris Duke	Rosalyn Parker	
	Dianne Duron	Bill Raffetto	
	Teddy Farias	JR Ragaisis	
	Amanda Fenwick	Sandra Ramirez	
	Scott Gernander	Heather Rhodes	
	George González	Shelley Rinehart	
	Rebecca Goosen	Carla Ruffins	
	Bobb Gorena	Shawn Silman	
	Allatia Harris	Kelly Simons	
	Joseph Hebert	Debbie Smith	
	Rosie Helms	Danny Snooks	
	Clare Iannelli	Randy Snyder	
	Mini Izaguirre	Shannon Solis	

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Dr. Bill Raffetto. The pledges to the American flag and the Texas flag were led by Keith Sinor.
Special Announcements, Recognitions, Introductions, and Presentations:	<ol style="list-style-type: none"> 1. Dr. Kelly Simons recognized the 2018-2019 Honoraria Recipients: Emily Choate, Gerald Comeaux, Lori Davis, Ken Luce, Carla Ruffins, Shannon Solis, Nathaniel Wiggins, and Igor Yakushkin, 2. Dr. Allatia Harris recognized the San Jacinto College Maritime Center for being awarded the 2019 Bellwether Award in the Workforce Development Category.
Student Success Presentations:	<ol style="list-style-type: none"> 1. George González presented an update on the KPI Dashboard – Fall 2018 Course Retention and Success.
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Mike Harris for the plant sent in memory of his mother-in-law. 2. A thank you was sent to the Board from Brittany Heim for the plant sent in memory of her grandmother. 3. A thank you was sent to the Board from Joanna Zimmermann for the plant sent in memory of her grandmother. 4. A thank you was sent to the Board from Neva Howard for the plant sent in memory of her mother-in-law. 5. A copy of the February and March Opportunity News are at your places. 6. Dr. Brenda Hellyer read a communication from Steve Trncak thanking the College community for its support during his tenure and commending the tremendous impact that the College has on its students and community.
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	There were no citizens requesting to be heard before the Board.
Informative Reports:	Chair Marie Flickinger indicated such reports were in the Board documents and online. <ol style="list-style-type: none"> A. San Jacinto College Financial Statements <ol style="list-style-type: none"> a. December 2018 b. January 2019

- B. San Jacinto College Foundation Financial Statements
 - a. December 2018
 - b. January 2019
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes

Motion 9942 Motion was made by Larry Wilson, seconded by Dan Mims, for approval of
Consideration of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses
Approval of Relating to Federal and State Grants.

the 2018-2019
Budget for
Restricted
Revenue and
Expenses
Relating to
Federal and
State Grants

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

Motion 9943 Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for of
Consideration of Approval of an Order of Cancellation for the San Jacinto Community College
Approval of an District Trustees Election.

Order of
Cancellation for
the San Jacinto
Community
College District
Trustees
Election

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

Motion 9944 Motion was made by Keith Sinor, seconded by John Moon, Jr., for Approval
Consideration of of Investment Account and Designation of Authorized Individuals.

Approval of
Investment
Account and
Designation of
Authorized
Individuals

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

Motion 9945 Motion was made Erica Davis Rouse, seconded by Larry Wilson, for
Consideration of Approval Interlocal Agreement with Houston-Galveston Area Council.

Interlocal
Agreement with
Houston-
Galveston Area
Council

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

Motion 9946 Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims for
Consideration of Approval of Simplified Tuition Model.
Approval of
Simplified
Tuition Model **Motion Carried.**

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Consideration of Informational Item on Policy #, Remodeling and Renovation of College
Approval of Facilities – First Reading (Informational only).
Policy #,
Remodeling and
Renovation of
College Facilities **No vote required.**
– First Reading
(Informational
only)

Motion 9947 Motion was made by Dan Mims, seconded by John Moon, Jr., for approval of
Consideration of the purchasing requests.
Purchasing
Requests

RFP 19-03
Contract for Geofencing Services \$200,000

RFP 19-12
Contract for Direct Mail Marketing Campaign Services 131,000

RFP 19-16
Purchase Drug and Background Screenings 100,000

Purchase Request #1
Purchase Data Network Equipment for 2015 Bond Projects 810,000

Purchase Request #2
Contract for Materials Testing Services for South Campus
Engineering and Technology Building 54,729

Purchase Request #3
Contract for Civil Engineering Services for South Campus
Domestic Water 82,000

Purchase Request #4
Contract for Feasibility Assessment for South Campus Jones
Building Renovation 80,000

Purchase Request #5

Approval of Guaranteed Maximum Price for Packages I & II for Generation Park Academic Building	19,600,000
Purchase Request #6 Contract Amendment for Program Management Services for Maritime Center Expansion and CPET Site Development	293,700
Purchase Request #7 Contract for Architectural Services for Maritime Center Expansion	102,500
Purchase Request #8 Contract for Architectural Services for Davison Tech Building Renovations and New Classroom Building at Central Campus	3,204,000
Purchase Request #9 Contract for Materials Testing Services for Central Campus Welcome Center	55,210
Purchase Request #10 Contract for Testing and Balance Services for North Campus Cosmetology and Culinary Building	57,045
Purchase Request #11 Method of Procurement for South Campus HVAC Attic Simulator	150,000
Purchase Request #12 Additional Expenditure of Architectural Services for Minor Projects	175,000
Purchase Request #13 Contract for Elevator Maintenance Services	175,000
Purchase Request #14 Renew Contract for a Cloud Based IT Help Desk	71,000
Purchase Request #15 Purchase Equipment for South Campus Electrical Infrastructure Upgrade	65,000
Purchase Request #16 Strategic Visioning for Development of the Generation Park Campus	<u>75,000</u>
TOTAL OF PURCHASE REQUESTS	\$25,481,184

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9948
Consent Agenda**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the January 28, 2019 Board Workshop and Regular Board Meeting
- B. Approval of the Minutes for the February 15, 2019 Board Strategic Planning Retreat
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations, Extra Service Agreements, Course Development Contracts, and Honoraria Recipients
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:38 p.m.