

Purchase Request #2
Regular Board Meeting June 3, 2024
Consideration of Approval to Contract for Central Campus
C-3 Low Roof Replacement

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with Atlas Universal Roofing, Inc., to replace the low roof at the Central Campus C-3 building.

BACKGROUND

In February 2021, the Board authorized the delegation of authority to approve the method of procurement best suited for each construction or renovation project. On April 8, 2024, the Chancellor’s designee approved the competitive sealed proposal (CSP) solicitation method for this project. Detailed project plans and specifications developed by Huitt-Zollars, Inc. were used as part of the documentation package required for public solicitation of construction proposals in accordance with the Texas Government Code §2269.151.

CSP No. 24-26 was issued on April 11, 2024, to procure construction services for this project. Three responses were evaluated by a team comprised of representatives from capital projects and Huitt-Zollars, Inc. Evaluation and ranking of submittals were based on criteria published in the solicitation. Atlas Universal Roofing, Inc. was the highest ranked respondent.

IMPACT OF THIS ACTION

Approval of this action will allow Atlas Universal Roofing, Inc. to be contracted for the replacement of the low roof section of Building C-3, thereby protecting the underlying asset.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The cost of this project is not expected to exceed \$494,989. The project will be funded from Bond Interest Earnings.

MONITORING AND REPORTING TIMELINE

This project will be managed by Capital Projects staff and is expected to be completed by December 2024.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

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CSP #24-26
Building C3 Low Roof Replacement
Attachment 1 – Tabulation

QUALIFICATIONS

#	Vendors	Section 1: General	Section 2: History & Experience	Section 3: Safety	Section 4: Financial Letter	Section 5: References	Section 6: Exceptions to T&Cs	Total Points
	<i>Total Points</i>	<i>15</i>	<i>15</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>50</i>
1	Atlas Universal Roofing, Inc.	13.50	14.50	4.18	5.00	5.00	5.00	47.18
2	FSR Services	12.00	10.75	4.27	3.96	1.50	2.87	35.35
3	Brazos Commercial Roofing	8.00	7.00	3.70	3.30	0.03	2.70	24.73

FINAL SCORES

#	Vendors	Qualification Points	Price Points	Final Points	Base Proposal
	<i>Total Points</i>	<i>50</i>	<i>50</i>	<i>100</i>	
1	Atlas Universal Roofing, Inc.	47.18	44.78	91.96	\$494,989
2	FSR Services	35.35	25.46	60.81	\$325,000 *
3	Brazos Commercial Roofing	24.73	13.20	37.93	\$394,695 *

*Partial Price Points awarded for incomplete pricing proposals.